Dear SCUSD Parent/Guardian,

As we return together to out SCUSD school sites, many of you have expressed renewed interest in volunteering. Your dedication to our SCUSD students is greatly appreciated!

Currently, in the interest of student and staff safety, school sites are encouraged to keep outside provider numbers to a minimum. Essential Volunteer opportunities may vary site by site, under the determination of the school site administrator.

**SCUSD Volunteer Process Step-By-Step**

1.Complete the following:

* [SCUSD Volunteer Packet](https://www.scusd.edu/document/volunteer-packet) at: <https://www.scusd.edu/document/volunteer-packet>

return it to your school site along with a TB clearance.  TB clearances must be updated every 4 years.

Please note that **ALL** Volunteers must Live Scan fingerprint. Use the Request for Live Scan form in the Volunteer Packet at open Live Scan offices.

* The CoVid Vaccine or Weekly Testing form\* at:

<https://app.informedk12.com/link_campaigns/covid-19-vaccination-record-submission-on-going?token=Fj7jPdT1wL5nm17VKnEMoafY>

***\*The California Department of Public Health (CDPH) issued a new*** [***public health order***](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Order-of-the-State-Public-Health-Officer-Vaccine-Verification-for-Workers-in-Schools.aspx) ***effective August 12, 2021 requiring all school staff and volunteers to either show proof of full vaccination or be COVID-19 tested at least once per week. To collectively reduce the impact and spread of COVID-19 in our schools and community and to comply with the public health order. If you are not vaccinated or decline to state, you will be reminded to test and report weekly by email.***

2. Volunteer Application signature approval from administrator at school site selected for Volunteer Service.

3. Participate in SCUSD Volunteer Training available at: <https://mandatedreporterca.com/training/school-personnel>

4. Once Criminal Background check is cleared; the SCUSD HR Department will contact the designated school site with permission to begin Volunteer Service.

5. Volunteer Service begins.

Please refer all questions to:

[Sean-Alexander@scusd.edu](mailto:Sean-Alexander@scusd.edu)

(916) 643-7897

Again, many thanks for your interest in supporting our students and families!

Regards,

Sean Alexander

Supervisor

Family and Community Empowerment Dept.

(916) 643-7897